

## PROGRAMME OF EVENTS

### DAY ONE:

12:00 PM – 6:00 PM - ARRIVAL/  
REGISTRATION OF PARTICIPANTS  
6:00 PM – 7:00 PM—DINNER

### DAY TWO

8:00 AM – 10 AM - OPENING  
CEREMONY/ KEYNOTE ADDRESS/  
OPENING ADDRESS  
10:00 AM – 11:00 AM- TEA BREAK  
11:00 AM – 1:00 PM – LECTURE I  
1:00 PM – 3:00 PM – LECTURE II  
3:00 PM – 4:00 PM – LUNCH  
4:00 PM – 6:00 PM – LECTURE III  
6:00PM – 7:00PM - DINNER.

### DAY THREE

8:00 AM – 10:00 AM - LECTURE IV  
10:00 AM – 11:00 AM- TEA BREAK  
11:00 AM – 1:00 PM -LECTURE V  
1:00 PM – 3:00 PM - LECTURE VI  
3:00 PM – 4:00 PM - LUNCH  
4:00PM – 6:00PM CLOSING/  
CERTIFICATION  
6:00 PM – 7:00 PM - DINNER

### DAY FOUR

DEPARTURE

5



*Professional Administrators to be on top in all situations in the University setting.*

### FOR ENQUIRIES: Please Contact:

**1. Barrister Titus Igwe**  
National President, ANUPA  
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**3. Mr Akin Adeniji,**  
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6

## ASSOCIATION OF NIGERIAN UNIVERSITY PROFESSIONAL ADMINISTRATORS.



*PRESENTS:*

### A-4 DAY TRAINING WORKSHOP FOR SENIOR UNIVERSITY PROFESSIONAL ADMINISTRATORS.

*With the Theme:*  
**THE UNIVERSITY IN CHALLENGING TIMES:  
ISSUES FOR THE ADMINISTRATORS.**

### DATE

Monday, 8th July – Thursday, 11th July, 2019

### VENUE

Main Auditorium, Merit House, 22, Aguiyi Ironsi  
Street, Maitama, Abuja, Nigeria.

### PARTICIPANTS /TARGET

- ❖ SENIOR ASSISTANT REGISTRARS
- ❖ PRINCIPAL ASSISTANT REGISTRARS
- ❖ DEPUTY REGISTRARS
- ❖ DIRECTORS.

1

## TOPIC

- Re-Positioning our Universities in Challenging Times; The Role of Professional Administrators.
- The Challenge of the Registry in Meeting Global Best Practices in University Administration.
- Sustainable Development and the Nigerian Polity: The 21<sup>st</sup> Century Nigerian University in Perspective
- Work Ethics, Occupational Stress and Mental Health: The Challenges Facing Administrators in Effective Performance in the University.
- The Role of the Registry in Planning and Implementation of the Strategic Plan in the University.
- Servicing of Paperless Meetings and Matching the Global Pace of ICT Deployment in University Administration: The Roles of Public Administrators.

### The Resource Persons Include:

- a. **Mr. T. M. E. Dogun II**, Registrar, Ritman University, Ikot Ekpeme.
- b. **Chief Moji Ladipo**, mni, Former Registrar, University of Ibadan.
- c. **Mr. S. S. Sule, MFR, MNI**, Former Registrar Bingham University, Karu, Nasarawa State.
- d. **Dr. Omojola Awosusi**, Former Registrar, Ekiti State University, Ado-Ekiti.
- e. **Dr. Idris O. Jibrin**, Former Registrar, Federal University, Lafia, Nasarawa State.
- f. **Mr. Abdullahi B. Abdullahi**, Deputy Registrar, Information, Publications and Protocol Unit, University of Jos.

2



## DELIVERY METHOD

The training would provide the ideal combination of learning, networking and sharing with colleagues from across the HE sectors in the country and beyond. They will be highly participatory as they are designed in accordance with adult learning and would include: discussions, lectures, syndicate exercises, Case studies, role plays and exercises. Not only that, audio-visual aids especially power-point presentation will be used to reinforce these trainings.

3

## PARTICIPATION FEE

₦45,000.00

## Method of Payment

- ❖ Payment on arrival or pay directly to:
- ❖ **Acc. Name: ANUPA (NATIONAL).**
- ❖ **Bank: ZENITH BANK PLC**
- ❖ **Acct No: 1011329850**

Please note that the participation fee entails:

Tuition, Course materials, Resource Materials, Group photograph, Tea/ Coffee break, Lunch and certificate for participant

## Mode of Assessment for Certificate

Punctuality, regularity and active participation are critical to the issuance of certificates. Therefore, only participants who score a minimum of 70% in the assessment exercise will be issued certificate.

4